

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING AGENDA**  
**9/10 CENTER AUDITORIUM**  
**JUNE 28, 2016 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets	<i>(Finance Committee)</i>
Brenda L. Geist	<i>(Operations Committee)</i>
Bashera Grove	<i>(Policy Committee)</i>
James Hills	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Thomas Siedenbuehl	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson	<i>(Education Committee)</i>

**General Counsel**

Judy Shopp, Esquire

**Administration**

Dr. Cathy Taschner, Superintendent of Schools  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning  
Ronald G. Kabonick, Director of Business Administration & School Board Secretary  
Jason Palaia, Director of Elementary Education & Special Education (K-5)

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the May 24, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the minutes for the June 14, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. (Enclosure)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote:

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

**EXECUTIVE SESSION**

An executive session will be held on Monday, June 27, 2016 for legal and personnel reasons.  
An executive session was held on Monday, June 13, 2016 for legal and personnel reasons.

**SUPERINTENDENT'S REPORT**

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
July 12, 2016	6:00 PM	All Committees & Special Meeting	9/10 Center Auditorium
July 26, 2016	7:00 PM	School Board Meeting	9/10 Center Auditorium
August 9, 2016	6:00 PM	All Committees & Special Meeting	9/10 Center Auditorium
August 23, 2016	7:00 PM	School Board Meeting	9/10 Center Auditorium

**SPECIAL REPORTS**

- 1) 11/12 Students Needing Credits – Tom Hankel
- 2) 9/10 Students Needing Credits - Special Reports
- 3) Athletic Report on Booster Club Financial Submissions
- 4) Coatesville Autism Shoe Design Winner / Donation

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)  
**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)
  - A. **Financial Statements**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list, as presented. (*Enclosures*)
  - B. **Contract with Service Master**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Service Master, pending review and approval of General Counsel.
  - C. **Lincoln University Lease Revision(s)**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to the Lincoln University Lease, as presented.
  - D. **Y.M.C.A. Lease Revision(s)**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the revisions to the Y.M.C.A. Lease, as presented.
  - E. **Approval of Technology Contracts**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Technology contracts, pending review and approval of General Counsel.
  - F. **General, Auto and Liability Insurance**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the attached recommended insurers for the 2016-2017 fiscal year for an amount of \$285,080.00. (*Confidential Enclosure*)

**G. Stop Loss Insurance Carrier**

**RECOMMENDED MOTION:** That the Board of School Directors approve the High Mark to provide stop loss medical and prescription insurance coverage for the 2016-2017 fiscal year for an amount of \$163,655.00. Deductible per covered individual is \$410,000. (*Confidential Enclosure*)

**H. Donation**

**RECOMMENDED MOTION:** That the Board of School Directors accept the monetary donation from an anonymous donor as follows:

- \$1,800 – To purchase of instruments for the elementary music program;
- \$500 - To support the AFJROTC Program

**I. Memorandum of Understanding “Posting of Vacant Coach and Advisor Positions During the School Year”**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between the Coatesville Area School District and the Coatesville Area Teachers’ Association regarding the posting of vacant coach and advisor positions from September 1 and the end of the Spring athletic season, as presented. (*Confidential Enclosure*)

**J. Memorandum of Understanding “Elementary Classroom Coverage for the 2015-2016 School Year”**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between the Coatesville Area School District and the Coatesville Area Teachers’ Association regarding elementary classroom coverage for the 2015-2016 school year, as presented. (*Confidential Enclosure*)

**K. Memorandum of Understanding “Moving Classroom Compensation for the 2015-2016 School Year”**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Memorandum of Understanding between the Coatesville Area School District and the Coatesville Area Teachers’ Association regarding moving classroom compensation for the 2015-2016 school year, as presented. (*Confidential Enclosure*)

**L. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Bolden, Anthony, Assistant Principal for South Brandywine Middle School. Letter Dated: 6/17/2016. Reason: Personal. Effective: 7/8/2016.

- 2) Douglas, Itasha, Assistant Principal for Scott Middle School. Letter Dated: 6/10/2016. Reason: Personal. Effective: 6/30/2016.

b. CATA

- 1) Casero, Jessica, English Teacher for South Brandywine Middle School. Letter Dated: 6/17/2016. Reason: Personal. Effective: 6/17/2016.
- 2) Gilbert, Amy, Special Education Teacher for Reeceville Elementary School. Letter Dated: 6/22/2016. Reason: Personal. Effective: 6/22/2016.
- 3) Tatum, Pamela, Special Education Teacher for Coatesville Area Senior High School 9/10 Center. Letter Dated: 6/9/2016. Reason: Personal. Effective: 6/10/2016.

c. CATSS

- 1) McGee, Cecelia, 5.75 Aide for Rainbow Elementary School. Letter Dated: 6/9/2016. Reason: Personal. Effective: 6/9/2016.

d. EXTRA DUTY

- 1) Barnett, Briana, ESY Instructional Aide for Coatesville Area School District. Letter Dated: 6/2/2016. Reason: Personal. Effective: 6/2/2016.
- 2) Coates, Kellie, Girls' Soccer Coach for South Brandywine Middle School. Letter Dated: 6/10/2016. Reason: Personal. Effective: 6/10/2016.
- 3) Drelick, Jesse, Cross Country Coach for South Brandywine Middle School. Letter Dated: 6/8/2016. Reason: Personal. Effective: 6/10/2016.
- 4) Jones, Kenneth, Academic Advisor for Coatesville Area School District. Letter Dated: 6/6/2016. Reason: Personal. Effective: 6/6/2016.
- 5) Phillips, David, Girls' Assistant Tennis Coach, Coatesville Area Senior High School. Letter Dated: 6/21/2016. Reason: Personal. Effective: 6/21/2016.
- 6) Strickland, Briana, ESY Teacher for Coatesville Area School District. Letter Dated: 6/21/2016. Reason: Personal. Effective: 6/21/2016.
- 7) Thompson, Catherine, 3.75 Hour Food Service General Utility Worker for Coatesville Area Senior High School 9/10 Center. Reason: Death. Effective: 6/9/2016.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Chenger, Brian, Principal for the Coatesville Area High School 9/10 Center. For purposes of clarity and completeness in the School District's records, the last Board approved position for Mr. Chenger was as Assistant Principal, but Mr. Chenger has been functioning in the position for Principal. Salary: \$123,000. BS—Health and Physical Education, West Chester University. M.Ed.—Education, Penn State University. Certification: Physical Education PK-12, Principal PK-12.
- 2) Cupano, Jeffrey, Supervisor of Special Education for Coatesville Area School District. For purposes of clarity and completeness in the School District's records, the last Board approved position for Mr. Cupano was as Principal, but Mr. Cupano has been functioning in the position for Supervisor of Special Education. Salary: \$121,244.24. MA—Educational Administration and Leadership, Immaculata University. BS—Elementary Education, West Chester University. Certification: Elementary K-6, Middle Level Science 7-9, Principal K-12.
- 3) Palaia, Jason, Director of Elementary and Secondary Education. For purposes of clarity and completeness in the School District's records, the last Board approved position for Mr. Palaia was as Principal, but Mr. Palaia has been functioning in the position for Director of Elementary Education K-5 & Special Education K-5. Salary: 121,311.75. M.Ed.—Elementary Education with Reading Specialist Certification, Saint Joseph's University. BS—Elementary Education with a minor in Fine Arts, Saint Joseph's University. Certification: Principal K-12.

b. NON-CERTIFIED

- 1) Arms, Dennis, Executive Administrative Assistant to the Assistant Superintendent for Coatesville Area School District. Posted: 1/19/2016. Salary: \$51,500. Degree: M.Ed. Curriculum & Instruction, Kutztown University. BA—Organizational Development, Rosemont College. Effective: TBD. SP4: Approved. Pending 168 Forms
- 2) Armstrong, Cheryl, Executive Administrative Assistant to the Business Manager for Coatesville Area School District. Posted: 1/19/2016. Salary: \$52,000. Degree: MS—Psychology, Capella University. BS—Psychology, Campbell University. Effective: TBD. SP4: Approved. Pending 168 Forms

c. CATA

- 1) Cricks, Danielle, 3<sup>rd</sup> Grade Teacher for Rainbow Elementary School. Posted: 5/31/2016. Salary: \$54,333. Step: 7. Level: M. Temporary Professional Contract. BA—Elementary/Special Education, Holy Family University. MA—Education/Reading Specialist Certification, Cabrini College. Certification: Reading Specialist PK-12, Special Education PK-12, Elementary K-6. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.
- 2) Meehan, Sinead, 3<sup>rd</sup> Grade Teacher for Rainbow Elementary School. Posted: 4/4/2016. Salary: \$45,133. Step: 1. Level: B. Temporary Professional Contract. BS—Early Childhood Education, West Chester University. Certification: PK-4; Mid-Level Mathematics 7-9, Mid-Level Citizenship 7-9. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Nelson, Luke, Social Studies Teacher for Coatesville Area Senior High School. Posted: 3/22/2016. Salary: \$44,933. Step: 1. Level: B. Temporary Professional Employee. BS—Secondary Ed/Social Studies and BS—Bible, Cairn University. Certification: Technology Ed K-12, Social Studies 7-12. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Chiorazzi, Stephen, 9<sup>th</sup> Grade Assistant Football Coach for Coatesville Area Senior High School. Posted: 5/27/2016. Salary: \$2,745.93. Effective: 2016-2017 School Year. SP4: Staff.
- 2) Daniel, Darryl, Assistant Varsity Football Coach for Coatesville Area Senior High School. Posted: 4/28/2016. Salary: \$5,043. Effective: 2016-2017 School Year. SP4: Approved. Pending 168 Forms.
- 3) Phillips, David, Girls' Head Tennis Coach, Coatesville Area Senior High School. Posted: 11/17/2015. Salary: \$4,079.50. Effective: 2016-2017 School Year. SP4: Staff.
- 4) Shumaker, Roberta, Summer School Health Assistant for Coatesville Area School District. Posted: 1/15/2016. Salary: \$18.50/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.
- 5) ESY Instructional Aide for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$12.50/Hour. Effective: 6/27/2016. SP4: Approved. Pending 168 Forms.

Candiss Brooks  
Shaun Meyers

Erin Carter  
Jenna Moulton

- 6) ESY Teachers for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016 – 8/4/2016. SP4: Approved. Pending 168 Forms.

Laura Berger  
Lindsey Carter (*Letter of Completion*)  
Emily Fichter  
Kari Kurtz

Lindsey Place  
Danielle Podjed (*Letter of Completion*)  
Cassidey Seyfert (*Letter of Completion*)

- 7) Supplemental Food Service Workers for Coatesville Area School District. Posted: 6/9/2016. Salary: \$11/Hour. Effective: 6/27/2016. SP4: Staff.

Christine Cumens                      Markelle Cumens                      Heather Prescott

- 8) Summer Supplemental Food Service Workers for the Coatesville Area School District. Posted: 6/9/2016. Salary: \$11/Hour. Effective: 6/27/2016. SP4: Staff.

Lynn Paup                                      Brian Schweitzer                      Angel Washington

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Kopteros, John, Tradesman for Coatesville Area School District. Effective: 6/29/2016 – 7/12/2016
- 2) Martin, Joseph, Custodian for East Fallowfield Elementary School. Effective: 5/23/2016 – 6/3/2016.
- 3) Melchor, Dana, Custodian for Scott Elementary School. Effective: 3/3/2016 – 6/30/2016.

**4. Corrections**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. EXTRA DUTY

- 1) McDonald, Peyton, Head Cheerleading Coach for North Brandywine Middle School. Posted: 3/18/2016. Salary: \$1,857.81. Effective: 2016-2017 School Year. (Corrected from \$3,715.63 on 6/14/2016 Agenda.)



**5. Elimination of Positions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the elimination of the following positions. For purposes of clarity and completeness in School District Records, the District has no official record that these positions were approved by the School Board of Directors.

- Director of Middle Schools Curriculum and Instruction
- Director of Pupil Services, Data and Assessments
- Director of Elementary Education K-5 & Special Education K-5

**6. Elimination of Position**

**RECOMMENDED MOTION:** That the Board of School Directors approve the elimination of the following position:

- Supervisor of Campus Principals and Programs

**7. Creation of New Position(s)**

**RECOMMENDED MOTION:** That the Board of School Directors approve the creation of the following positions and corresponding job descriptions. For purposes of clarity and completeness in School District records, the District has no official record that was able to be located that indicates a creation of the following positions:

- Preschool Teacher
- Preschool Administrator (Assistant Principal)
- Director of Pupil Services
- Supervisor of Pupil Services
- Director of Elementary Education K-5 & Special Education K-5
- Secondary School Principal – 9/10

**8. Approval of Revised Job Descriptions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following revised job descriptions:

- Secondary School Principal – 11/12
- Secondary School Principal – Middle School

**3. EDUCATION COMMITTEE (Deborah Thompson, Chair)**

**A. Lindamood-Bell Contract – Student 60000652**

**RECOMMENDED MOTION:** That the Board of School Directors approve the individual services contract with Lindamood-Bell Learning Processes for student 60000652, as presented. (*Confidential Enclosure*)

**B. AFJROTC Trip to Arlington National Cemetery – Washington, D.C. – July 22, 2016**

**RECOMMENDED MOTION:** That the Board of School Directors approve the AFJROTC trip to the Arlington National Cemetery in Washington, D.C. on Friday, July 22, 2016.

- C. **AFJROTC Trip to West Point Military Academy – New York – August 12, 2016**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the AFJROTC trip to upstate New York to tour the West Point Military Academy on August 12, 2016.

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

- A. **Fresh Fruit and Vegetable Program Grant Awards**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Fresh Fruit and Vegetable Program (FFVP) grant awards for 2016-2017 to Caln Elementary School in the amount of \$32,022.00, Rainbow Elementary School in the amount of \$45,144.00, and Reeceville Elementary School in the amount of \$27,270.00. (*Enclosure*)

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Policy 200 – Enrollment of Students – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 200, as presented.
- B. **Policy 201 - Admission of Students – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 201, as presented.
- C. **Policy 202 - Eligibility of Nonresident Students – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 202, as presented.
- D. **Policy 203 - Immunizations and Communicable Diseases – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 203, as presented.
- E. **Policy 203.1 - HIV Infection – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 203.1, as presented.
- F. **Policy 204 - Attendance – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 204, as presented.
- G. **Policy 205 - Postgraduate Students – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 205, as presented.
- H. **Policy 206 - Assignment within District – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 206, as presented.

- I. Policy 207 - Confidential Communications of Students – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 207, as presented.
- J. Policy 208 - Withdrawal from School – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 208, as presented.
- K. Policy 209 - Health Examinations/Screenings – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 209, as presented.
- L. Policy 209.1 - Food Allergy Management – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 209.1, as presented.
- M. Policy 210 - Medications – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 210, as presented.
- N. Policy 210.1-Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors–30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 210.1, as presented.
- O. Policy 211 - Student Accident Insurance – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 211, as presented.
- P. Policy 212 - Reporting Student Progress – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 212, as presented.
- Q. Policy 214 - Class Rank – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 214, as presented.
- R. Policy 215 - Promotion and Retention – 30-Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the 30-day review of Policy 215, as presented.
- S. Approval of Policy 827 - Conflict of Interest**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 827, Conflict of Interest, as presented. (*Enclosure*)
- T. Approval of Policy 626.1 – Travel Reimbursement – Federal Programs**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 626.1, Travel Reimbursement – Federal Programs, as presented. (*Enclosure*)

**U. Use of Dogs to Search School Property**

**RECOMMENDED MOTION:** That the Board of School Directors authorize the purchase of professional services for implementation of Policy 227.1.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Time: \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2016 and on the District Website.  
Copies of the minutes will be maintained in the Office of the Board Secretary.*